



BARHAM PARISH COUNCIL

Members of Barham Parish Council are hereby summoned to attend the Annual General Meeting to be held on Monday 19th May 2025, 7.00pm at Barham Church Hall, to transact the business as set out below.

AGENDA

1. **ELECTION OF CHAIRMAN – TO RECEIVE NOMINATIONS**
2. **ELECTION OF VICE CHAIRMAN – TO RECEIVE NOMINATIONS**
OPEN FORUM. Members of the public are invited to give their views and question the Parish Council on agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Public are limited to 3 minutes each and will last no longer than 20 minutes. Members of the public may not take part in the Parish Council meeting itself. To receive reports from County & District Councillors.
3. **APOLOGIES FOR ABSENCE**
 - a. To Receive Apologies for Absence
 - b. Parish Council to give Consent/Non Consent to Absence
4. **COUNCILLORS DECLARATION OF INTERESTS**
 - a. Declaration of interests with regards to any item on the agenda.
 - b. Councillors to Review their Declaration of Interests annually.
5. **TO REVIEW AND APPOINT PARISH COUNCIL REPRESENTATIVES;**
 - a. Claydon & Barham Village Hall Committee - Vacant
 - b. Community Trust (Claydon & Barham Community Centre) – Currently Cllr P Fenn
 - c. Recreation Ground Committee - Vacant
 - d. Suffolk Association of Local Councils (SALC) – Currently the Chairman
 - e. Planning – Currently the Vice Chairman
 - f. Finance – Currently Cllrs Mitchell & Lesley
6. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17th MARCH 2025**
7. **WORKPLANS AND PLANNING LIST**
 - a. Review of Workplan
 - b. To Consider Barham Parish Council carrying out a Neighbourhood Plan
 - c. Review of Planning List & To Discuss any new Planning Applications Received
8. **FINANCE**
 - a. Monthly Payments – to agree the payments for March and April 2025
 - b. Monthly reconciliation – to approve April's bank reconciliations
 - c. Spend Against Budget for the Previous Financial Year ending 31st March 2025
 - d. Report from the Internal Auditors, Heelis & Lodge on the End of Year Accounts 2024-2025
 - e. Invoice from Heelis & Lodge – Internal Audit Fee
 - f. Approval of the End of Year Accounts 2024-2025
 - g. To consider reallocating the Brett Aggregate's money to pay for NSK & Shades invoices
 - h. Street Cleaners – Hourly rate increase
9. **REPORTS** – Councillors to report on any meetings that they have attended since the last Parish Council meeting
10. **DATE OF PARISH COUNCIL MEETINGS 2025 – 28th JULY, 22nd SEPTEMBER & 17th NOVEMBER**

Mrs M Thurston – CILCA Parish Clerk
DATE 7th May 2025

Barham Parish Council, 19 Stanhope Close, Snape, Suffolk, IP17 1RH
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